



SOUTH SHORE ART CENTER

Exhibition Application Form

Name: _____
 Address: _____
 City, State, Zip: _____
 Day Phone: _____ Evening Phone: _____
 Email: _____

Please include the information on this checklist. (Incomplete applications will not be reviewed.)

- Exhibition Proposal Form**
- 3 copies of the Curator/Organizer's Statement of Concept** (1–3 pages total). The statement must begin with a one-paragraph summary of the curatorial intention of the show and should address how each of the artist's work relates to the central concept.
- Resumes and References:** Include one copy each of the resumes, biographies, artist statements of the curator(s) and each of the participating artists. Curators must also submit contact information for three professional or academic references.
- 3 Copies of the Image List** Slides OR digital submissions. Publications are also helpful as supporting information. Image lists are available for download from our website. The image list must correlate exactly with the slides or digital images. The list must include (for each work):

- Artist's Name
- Title of work
- Medium
- Dimensions
- Price (Retail) SSAC receives 40% of the purchase price.
- Image Number
- Date
- 'A' (for actual work to be exhibited) OR
- 'R' (for representative of work to be exhibited)

Inclusion of images of 'actual' work is encouraged. Inclusion of only 'representative' work may affect the committee's decision. Artists whose images have been submitted must have agreed to participate prior to submission.

- IMAGE REQUIREMENTS: Digital images on CD's and/or slides are acceptable.**
Digital Images: A maximum of 80 images per proposal will be accepted/reviewed. Please submit images on a CD labeled with the curator's name and the title of the proposed exhibit. This CD must be viewable both on MAC and PC. Images on CD should be labeled with the artist's last name first, then 01, 02, 03, etc. **(for example: lastname_01)** This numbered list must correlate exactly with the image list. Image format must be jpeg, 300 dpi, max vertical size of 8 inches or max horizontal size of 10 inches.

Deliver or mail this form and completed applications to:
 South Shore Art Center • 119 Ripley Road • Cohasset, MA 02025

Reviewed by

 Executive Director Committee Member Committee Member Date

Review Results _____



SOUTH SHORE ART CENTER

Guidelines

Deadline: April 1 & October 1

CALL FOR PROPOSALS:

The South Shore Art Center is a non-profit organization whose mission is to enrich the communities south of Boston by fostering an understanding and appreciation of the visual arts through exhibitions and education. SSAC invites interested artists/curators to submit proposals for exhibitions to be scheduled in the Bancroft Gallery for 2011/2012. Artists/Curators may propose exhibitions consisting of one medium or several media, and are encouraged to consider including performance, music, poetry or related arts. Curators who are artists themselves may include their work in the exhibition, but it should not be the central focus. Exhibitions generally run 6 weeks.

GUIDELINES FOR PROPOSALS:

1. Description of the exhibition with a statement of the underlying concept is required. The committee will look for a coherent central theme in the proposal. Since a major focus of the SSAC's mission is educational, we encourage proposals to include panel discussions, gallery talks and related educational presentations.
2. Current resumes of the curator and/or artists should accompany the proposal.
3. Slides/Digital images must accompany the proposal.

A. **CURATED EXHIBITIONS:** The curator should select a group of artists and submit 3–5 slides/images per artist of recent work (within 3 years) representative of the theme and focus of the exhibition. The curator will be responsible for submitting the proposal, organizing the exhibition and coordinating all contractual activities with the SSAC.

B. **GROUP EXHIBITIONS:** A group wishing to exhibit together must select a designated curator as above. In some cases, the committee may make curatorial suggestions.

Art Sales:

South Shore Art Center receives 40% of the purchase price.

The Art Center provides:

- printing and postage of a postcard invitation
- advertisements and listings in Art New England and Artscope
- gallery signage
- exhibition installation
- press releases
- duplication of material for distribution at the exhibition
- insurance of work on-site

The Art Center does not provide (or pay for):

- transportation of artwork to or from SSAC
- unusual installation construction
- transportation or accommodations for artists

Criteria

- **Quality of the work to be shown**
- **Clarity, and power of the exhibition concept**

Exhibitions should have an articulate central idea convincingly presented by the work shown. A Statement of Concept expressing the central idea should accompany the proposal.

- **Capability of the curator to carry out the project**

This includes assuring timely delivery/pickup of artwork, press materials and artist statements.

- **Review of Applications**

Applications are reviewed by a committee of professional artists, educators, and SSAC staff. The committee reviews the application and support materials for the quality of work, educational potential, and clarity. A studio visit may follow.

Checklist:

- Exhibition Proposal Form**
- Curator/Organizer's Statement of Concept, 3 copies**
- Resumes and References**
- Image List, 3 Copies**
- Images (Slides or Digital)**



SOUTH SHORE ART CENTER

Exhibition Slide/Image List

Curator/Organizer(s) name(s): _____

Phone No. & email: _____

Exhibition Title: _____

Please print this form, fill it out clearly and accurately, and submit with your slides/digital images. You may submit as many pages of this form as needed to accommodate the number of slides/images submitted. *Please make a copy of your completed slide/image list for your records.* Slides/images must be labeled with the artist's name, title, date, and arrow indicating the top.

Image No.: _____ Artist: _____

Title: _____ Date: _____

Medium: _____

Dimensions: H: _____ W: _____ D: _____

_____:Actual

_____:Representative

Retail Price:

Image No.: _____ Artist: _____

Title: _____ Date: _____

Medium: _____

Dimensions: H: _____ W: _____ D: _____

_____:Actual

_____:Representative

Retail Price:

Image No.: _____ Artist: _____

Title: _____ Date: _____

Medium: _____

Dimensions: H: _____ W: _____ D: _____

_____:Actual

_____:Representative

Retail Price:

Image No.: _____ Artist: _____

Title: _____ Date: _____

Medium: _____

Dimensions: H: _____ W: _____ D: _____

_____:Actual

_____:Representative

Retail Price:

Image No.: _____ Artist: _____
Title: _____ Date: _____
Medium: _____
Dimensions: H: _____ W: _____ D: _____
_____:Actual
_____:Representative Retail Price: _____

Image No.: _____ Artist: _____
Title: _____ Date: _____
Medium: _____
Dimensions: H: _____ W: _____ D: _____
_____:Actual
_____:Representative Retail Price: _____

Image No.: _____ Artist: _____
Title: _____ Date: _____
Medium: _____
Dimensions: H: _____ W: _____ D: _____
_____:Actual
_____:Representative Retail Price: _____

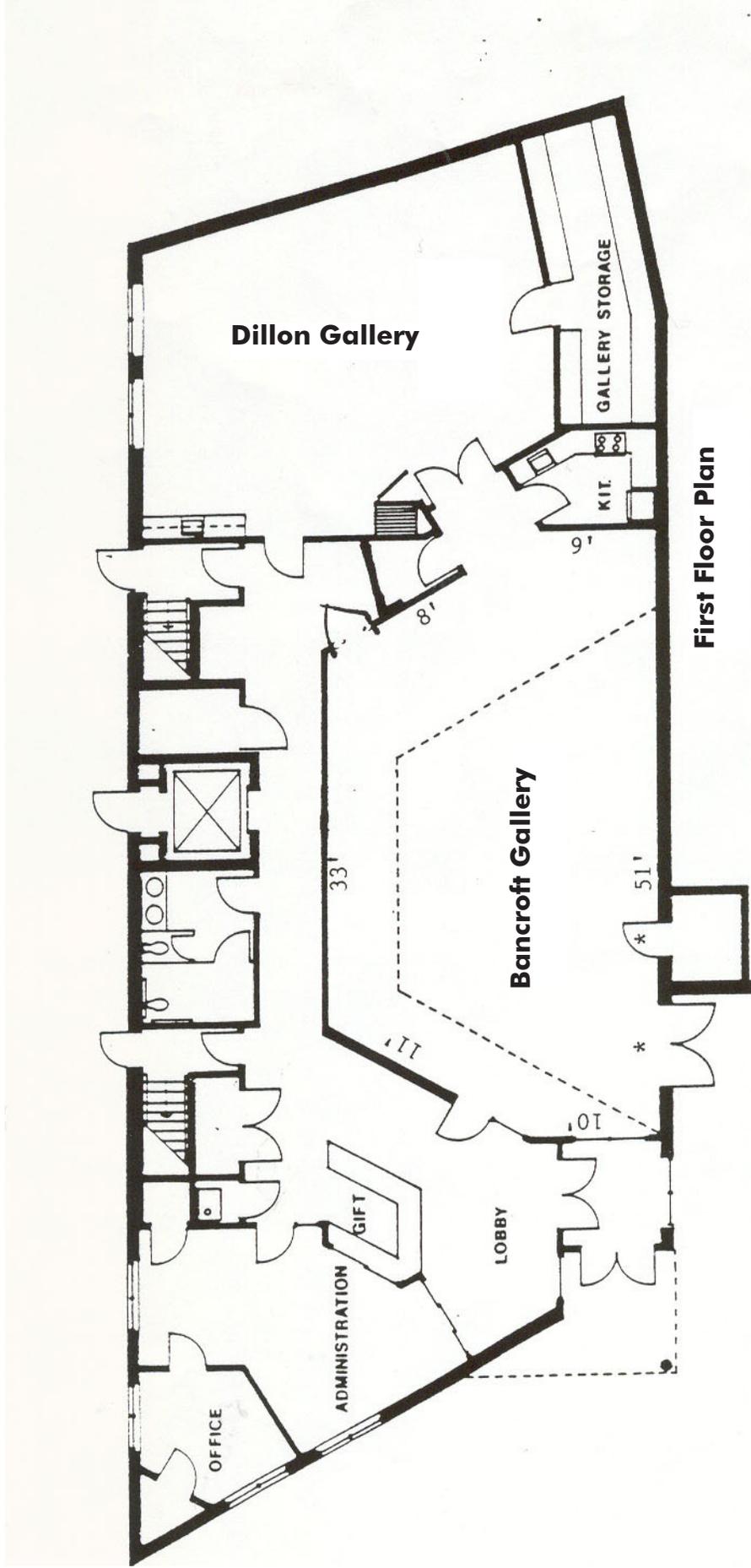
Image No.: _____ Artist: _____
Title: _____ Date: _____
Medium: _____
Dimensions: H: _____ W: _____ D: _____
_____:Actual
_____:Representative Retail Price: _____

Image No.: _____ Artist: _____
Title: _____ Date: _____
Medium: _____
Dimensions: H: _____ W: _____ D: _____
_____:Actual
_____:Representative Retail Price: _____



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119 Ripley Road, Cohasset, MA 02025



SSAC is a non-profit organization offering:

- Exhibition Program
- Courses and Workshops for Adults and Children
- Visiting Artist Program
- Outreach